

# Postal Pro PP501 Mailbox Mounting Bracket Kit - Instructions

- Parts List**
- |                                   |                              |                                  |                    |
|-----------------------------------|------------------------------|----------------------------------|--------------------|
| <b>A. Plastic Mailbox Bracket</b> | <b>B. PP501 Hardware Kit</b> | - (4) 10-24 Machine bolt and Nut | - (4) Nylon Spacer |
|                                   |                              | - (4) #12 x 1 Screw              |                    |

Postal Regulations recommend that the floor (Mail entry point) of the mounted Mailbox be between 41"-45" above road surface and that the front of the mailbox be set back 6-8" from edge of road or front of curb. **The USPS suggest that all customers contact the local Post Office before erecting your Mailbox/Post to ensure correct placement and height at the street.**

## Ground Mounting Post

- The PP501 Mounting Bracket is designed to slip over the top of a standard finished 4x4 wooden post.

## Assemble Bracket to Mailbox

- 1) Turn mailbox over on top so bracket can be installed to bottom of mailbox.
- 2) Align holes of bracket with holes on side of mailbox and install (4) #10-24 bolts and nuts. Use Nylon Spacers to take up gaps on larger mailboxes. Tighten nuts securely.

NOTE - If your mailbox does not line up with the standard holes in the bracket, mark the needed hole locations and drill new holes in the bracket for your application.



## Mount Mailbox/Bracket Assembly to 4x4 post

- 1) Position Mailbox/Bracket Assembly over 4x4 Post
- 2) Square up bracket on post and Install (4) #12 screws through bracket holes and in to 4x4 post.



## Problems with your purchase?

If you find that you have any missing or broken parts during assembly, please contact our Customer Service Department for replacement.

The Postal Pro PP501 Kit is a product from *Creative Solutions, LLC*  
Manufactured in Hattiesburg, MS  
**Customer Service – 877-544-5220    customerservice@creativesolutionscp.com**  
[www.postalpromailboxes.com](http://www.postalpromailboxes.com)