

The Bradford Mailbox Post Kit – Installation Instructions

Model PP210

WARNING: CHECK FOR UNDERGROUND CABLES OR PIPES; *COMPLETELY READ OVER INSTRUCTION SHEET BEFORE BEGINNING PROJECT.*

RECOMMENDED TOOLS & SUPPLIES: POST HOLE DIGGER, LEVEL, SCREWDRIVER, AND 4 X 4 (48" in length) TREATED PINE POST (NOT INCLUDED).

STEP 1 (Fig 1): Determine location for **Mailbox**. Using post hole digger, dig a hole 18 inches in depth. Install treated pine post burying 18 inches of the post in the ground - leaving 30 inches of the post above the ground. Use level to insure treated pine post is in correct vertical position. Stabilize the treated pine post by firmly tamping down loose soil around post base. Slide **Mailbox Post** section over 4x4 treated pine post.

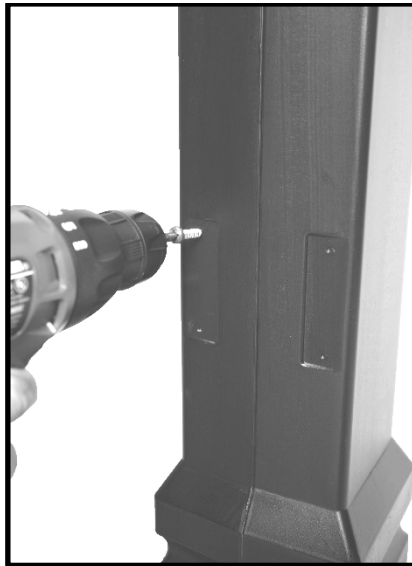
STEP 2 (Fig 2): Secure the **Mailbox Post** section to the 4x4 treated pine post using the (4) 12 x 1 screws included in the kit. Use locations shown in Fig 2 for correct screw placement.

STEP 3 (Fig 3 & Fig 4): Attach **Mounting Bracket** to underside of **Mailbox** using the (4) 10-24 screw and nut sets included in the kit as shown in Fig 3 & Fig 4. Also included in the kit are four spacers that will be beneficial when mounting a "larger" size mailbox to the **Mounting Bracket** (see Fig 3). Mounting a "standard" size mailbox requires no spacers (see Fig 4).

(Fig 1)



(Fig 2)



(Fig 3) Image below shows mounting of large mailbox



(Fig 4) Image below shows mounting of standard mailbox



STEP 4 (Fig 5): Slide **Mailbox and Mounting Bracket** assembly onto top of **Mailbox Post**.

STEP 5 (Fig 6): Using a screwdriver, secure the **Mailbox and Mounting Bracket** assembly to the **Mailbox Post** using the (4) #12 x1 Self-Drilling screws included in the kit.

(Fig 5)



(Fig 6)



NOTE: CUSTOMERS ARE REQUIRED TO CONTACT THE LOCAL POST OFFICE BEFORE INSTALLING THE MAILBOX TO ENSURE ITS CORRECT PLACEMENT AND HEIGHT AT THE STREET. GENERALLY, MAILBOXES ARE INSTALLED AT THE HEIGHT OF 41-45 INCHES FROM THE ROAD SURFACE TO INSIDE FLOOR OF MAILBOX OR POINT OF MAIL ENTRY (LOCKED DESIGNS) AND ARE SET BACK 6-8 INCHES FROM FRONT FACE OF CURB OR ROAD EDGE TO THE MAILBOX DOOR.

IF YOU HAVE ANY PROBLEM WITH THIS PRODUCT, PLEASE DO NOT RETURN TO RETAILER. CALL OR EMAIL OUR CUSTOMER SERVICE DEPARTMENT AND WE WILL PROVIDE IMMEDIATE ASSISTANCE.

CONTACT CUSTOMER SERVICE

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