

## Postal Pro Address Application Instructions

1. Make sure the mailbox surface is clean of any oil, dirt or moisture.
2. The address numbers/letters are attached to a sheet of Transfer Tape and have a layer of backing paper. **You do not need to cut letters/numbers apart.** The address lettering is designed to be evenly spaced and applied together.
3. Locate the numbers/lettering where the flag of the mailbox will not block the address.
4. Align the address and hold in place with a strip of masking tape across the top edge. This will allow you to hinge the lettering upward so you can remove backing paper.
5. Pull away the backing paper from the lettering and transfer tape.
6. Fold the transfer tape back down against the mailbox and masking tape the corners to hold in place.
7. Smooth the letters out and very firmly against the mailbox. Use an old credit card or a plastic spatula to press out all of the air bubbles.
8. Wait 5 minutes to allow the lettering to adhere to the mailbox surface.
9. Gently pull the Transfer Tape at a sharp angle away from the lettering. If the lettering begins to lift, you will need to wait longer or rub harder to make the letters adhere to the mailbox.

[www.address.postalpromailboxes.com](http://www.address.postalpromailboxes.com)

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